

GENERAL INFORMATION ABOUT SPEECH AND ITS TYPES

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Abstract: *This scientific article provides information on some subtle aspects of linguistics, including speech and its types, oral and written expression.*

Key Words: *Speech, verbal, non-verbal, written, listening and communication types, Semantic, logical.*

Since language is the most complex, multifaceted phenomenon among all the blessings of mankind, it is difficult to study it in a holistic form, to give a clear and perfect, uniform scientific description of some of its units. Language is not only a means of communication between people, a form of expression of thought, but also "a mirror life of each nation that shows its presence in the world...", a form of learning and gaining knowledge in the world, understanding reality. That's probably why there are many similar and different conclusions (opinions, attitudes) in approaches to language phenomena, and new scientific researches are carried out to fully reveal the essence of language.

One of the main characteristics of a person, which differs from the animal world and reflects the laws of his physiological, mental and social development, is the existence of a separate mental process called speech.

Speech *is how people communicate through language. In order to be able to speak and understand a foreign language, it is necessary to know the language and be able to use it*

Communication is a multifaceted process of development of communication links between people based on their needs. Another aspect of communication is the mutual movement of the participants in the relationship - the exchange of information not only with words, but also with gestures and movements.

From the linguistic point of view, communication is mainly divided into verbal and non-verbal types. Professor I. Yildirim divided the types of communication into groups of verbal communication (verbal communication), non-verbal communication (non-verbal communication) and written communication (written communication), and in English-speaking countries they are divided into verbal, non-verbal, written, listening and communication types. . In turn, there are also personal, interpersonal, group and public forms of communication.

Communication through words (verbal communication) is the main means of interaction. The main place in verbal communication is the use of words, the accuracy of its expression and the universality of sounds, the pronunciation of words, the expression and essence of the tone. Non-verbal communication is not based on the use of language, sound speech, it is communication through facial

expressions, gestures, pantomime, sensor or body communication.

Verbal communication, in turn, is divided into oral speech and written speech. Naturally, oral communication is communication with the participation of language. Face-to-face, telephone communications, conversation processes, debates, lectures are carried out with the participation of language.

In written communication, the process of speaking is reflected in the text, and they are divided into formal and informal types.

So, according to Professor Albert Mehrabian, 7% of the message conveyed during face-to-face communication is verbal, 38% paraverbal and 55% non-verbal communication.

Formation of verbal communication skills oral speech remains the most popular form of communication (communication). Having a good diction is not enough for them to understand the speaker. But in everyday life, oral speech requires simplicity, and this situation creates anxiety, distrust, and sometimes fear in people. You can start working on oral speech by expanding your vocabulary. Remembering Martin Eden D. London. He decided to become a writer and began to learn a set number of new words every day. It helped him. Nowadays, new words are usually learned to learn foreign languages.

Since ancient times, words have had great healing power. The word is the most precious gem in human language. The famous Greek judge Bukrat meant exactly "word" when he said, "One cannot heal a coin without healing the human soul." After all, I.V. As Goethe said, "speak the word with confidence, and the effect on the listeners will come naturally."

The ancient Indian healer Sushruta wrote: "A word should be gentle, pleasant and hopeful, soothing to the soul." These ideas are relevant even today.

The basic terms and rules of verbal communication are as follows

According to the wisdom of the sages, what is the best way to deal with the so-called gold and gold? Information about this can be obtained through the following paragraphs:

1. When a person starts to speak, do not leave unless absolutely necessary, listen to the end. When speaking, do not shout, do not get heated, do not go out of the scope of manners and upbringing.
2. Do not speak falsely, speak the truth, do not gossip about anyone, Don't repeat someone else's words.
3. Do not teach your tongue to bad words, do not believe that everything you hear is true, check it and speak if it is true. Don't make your speech too long.
4. Do not say inappropriate words about someone in communication. Don't bother everyone by talking only to yourself without talking to others, it's rude do not forget that it is not in words, but in action.
5. Do not praise your ancestors and yourself. A person who lacks maturity, i.e. perfection, does not grow in the shadow of boasting.

6. If they ask you about something, answer them in a polite manner, not rudely. If the listener asks you to repeat what you said, repeat it instead of saying no.

7. If you want to talk about an event, express your opinion, first think carefully, follow the manners of education, and speak politely, do not swear, stick to your opinion. yourself

do not be surprised, to be surprised at one's own flkr is the habit of fools, and to swear that "my word is true" is a sign of falsehood

8. Don't share sad news unless it's necessary. Even if it is through a story, don't say words that are against manners and education.

Do not reveal the secrets entrusted to you.

9. Do not mention anyone with bad words, stay away from slander and slander, it is rude for two people to whisper in front of the team, do not forget this.

10. Our forefathers said, "A good word is a source of life, a bad word is a pile of heads." Follow these wise words of our ancestors, treat everyone well, do not hurt anyone's heart, make it a habit to do good. Let righteousness be your companion, and walk far from crookedness.

Speaking well is also a great art.

Verbal communication (verbal communication) is the main form of interaction, in which it is advisable to follow the following rules:

Verbal communication barriers include:

Stylistic - Inability to form sentences correctly (inappropriate use of words such as "that", "that", sentences consisting of indefinite or abstract sentences);

Semantic- Statements related to slang or slang

Logical - Thoughts that do not fit the patient's level, outlook, logic, imagination;

Punctuation - not using commas, exclamation points, interrogatives, full stops in the sentence structure;

Orthographic - Incorrect expression of sounds in the pronunciation of sentences; Therefore, the above stylistic, logical, semantic and orthographic connections are very important for verbal communication.

In short, verbal communication is considered the main means of information exchange between individuals, and it creates opportunities to easily deliver and receive information from the speaker's speech to the listener.

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